

CUBE
in-a-box

V4.series

Detailed Assembly Instructions



Tools needed: 1 screwdriver (or drill), Philips head
Time of assembly: 20-30 minutes with 2 people

For help call our Toll Free Customer Service at:

1-888-880 CUBE (2823)

(2) Posts **(A)**
End-post 41H
(filler and riser
pre-installed)



(2) Posts **(B)**
2-way 41H
(filler and riser
pre-installed)



(1) Post **(C)**
Linear 41H
(filler and riser
pre-installed)



(8) rail-panels 24W **(1)**



(2) rail-panels 24W **(1T)**
with alu top cap



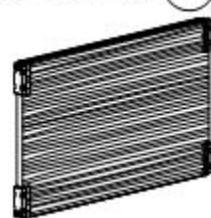
(8) rail-panels 36W **(2)**



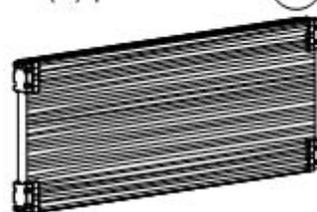
(2) rail-panels 36W **(2T)**
with alu top cap



(2) panels 24W **(3)**



(2) panels 36W **(4)**



(2) wire-guides



(2) 2-way metal-caps

(2) 2-way plastic caps

(2) end-post metal-caps

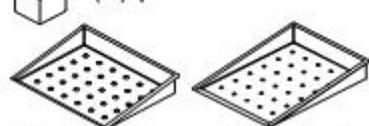
(2) end-post plastic caps

(1) linear-post metal-caps

(1) linear-post plastic caps

(self-tapping metal-screws
provided for metal-caps)

(1) pencil box

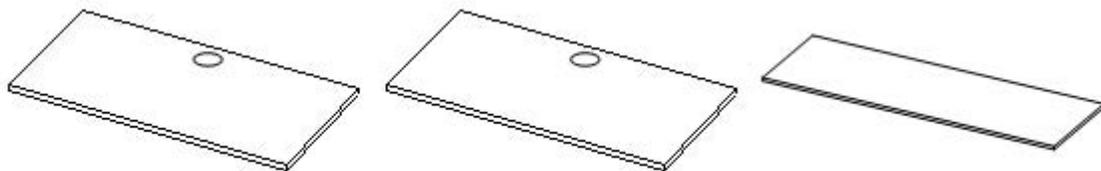


(2) paper trays for rail tiles

(2) laminated work tops 36W x 24D

(1) counter top 46W x 13D

(2) grommet plastic caps



(1) cantilever



(2) right brackets



(2) left brackets



(2) round-brackets
for counter top

(black-wood screws
provided for cantilever
and brackets)



Cube in-a-Box – V4.series – Assembly Instructions

1



Unpack all the parts, double check quantities with the packing list. If there is a problem with the count, call our Customer Service at 1-888-880-2823 (Pacific Time) or email at infosales@cubeinabox.com

2



TIP 1: Identify panels that come with a pre-installed alu cap. They go on the top.
TIP 2: On each panel make sure that the plastic covers (sliders) are in place.

3



Slide (4) rail-panels 1 (24" W) in between the first end-post A (41" H) and a 2-way post B (41" H).
TIP 3: all rail-panels must be installed with the hooks facing up so paper/pencil trays can hold onto them.

4



Slide (4) rail-panels 2 (36" W) in between the 2-way post B and the linear-post C (41" H).

5



Slide (4) rail-panels 2 (36" W) in between linear post C and 2-way post B. Same with (4) rail-panels 1 (24" W) in between 2-way post B and last end-post A.

<p>6</p> 	<p>Slide panels 3 (24"W) and panels 4 (36"W) on top of the four rail panels already there. Then finish up with the last rail-panels mounted with alu cap (see TIP 1).</p>
<p>7</p> 	<p>Assemble the 2 wire-guides and slide/adjust them into posts where you will need them, preferably under work top level.</p>
<p>8</p> 	<p>Check and assemble all brackets and the cantilever. Use big chromed-screws here.</p>
<p>9</p> 	<p>Adjust the brackets and cantilever to the mark level (dot) or at a 28-1/4 inches high on each post. Cantilever goes on post C, brackets go on other posts.</p>
<p>10</p> 	<p>Display brackets on corners and on all end posts. You just need to tighten the big chromed-screw to make it hold.</p>
<p>11</p> 	<p>To attach the counter top you would need first to place the 2 round-brackets on top of the panels, as well as 2 brackets back to back as shown on picture.</p>

<p>12</p>		<p>Present the counter top, then adjust the support brackets height.</p>
<p>13</p>		<p>Use the leveler to adjust the work-tops and brackets. You are now ready to screw the 2 work tops and the counter top. Use the black wood-screws here for tops and counter.</p>  <p>You may use an electric drill to screw from underneath.</p>
<p>14</p>		<p>Place the metal-caps on top of each post. Tighten them with the self tapping metal-screws.</p> 
<p>15</p>		<p>Place magnet plastic-caps on top of each post. Place the grommet-caps on the work-top holes.</p>
<p>16</p>		<p>Place the 2 paper trays and the pencil box wherever you want them, inside or outside the cubicle. You are done, enjoy your reception cubicle!!</p>  <p>Ready-to-Work Office Cubicles</p> <p>Tell your friends about us!</p>